

5. How much of the fees and costs has the client paid? _____

6. a. Your filing fee is determined by the amount in dispute. The filing fee shall be an amount which is five percent of the amount in controversy, but in no case less than \$50.00 nor more than \$500.00.

b. **NO FEE DISPUTES WILL BE ARBITRATED WHERE THE AMOUNT IN CONTROVERSY IS LESS THAN \$300.00. SHOULD YOU WISH TO ARBITRATE A FEE DISPUTE FOR LESS THAN \$300.00, CONTACT THE FEE ARBITRATION COMMITTEE FOR REFERRAL TO THE STATE BAR'S ARBITRATION PROGRAM.**

c. Enter the amount of filing fee enclosed. \$ _____

d. Please make your check or money order payable to Solano County Bar Association; please do not send cash.

7. Do you have a written fee agreement? ___ yes ___ no

If so please describe: _____

9. What is the nature of the fee dispute (use additional sheets as necessary)

10. Have you filed suit to collect the fee? ___ yes ___ no

If you have filed suit, please attach an endorsed-filed copy of the complaint.

11. If you and the client both agree to make the arbitration binding, no appeal of further proceedings will be possible after the arbitration award is made. Otherwise, the award is not binding and either party may initiate a civil trial in the appropriate court, provided that party files an action in the appropriate court within 30 days after the arbitration award is mailed. If no action is filed within 30 days, the arbitration award automatically becomes final and binding. If there is already an action pending between you and the client, a new trial is initiated by filing a rejection of the arbitration award in the pending action.

Check one: I want Advisory Arbitration I agree to Binding Arbitration

12. If the fee dispute is for \$10,000.00 or more, the dispute is heard by three (3) arbitrators, and the panel is composed of two attorney's and one non-lawyer. However, if both you and the client agree, you can have the dispute heard by a single (1) arbitrator, who is an attorney, even if the dispute is for \$10,000.00 or more.

Check one: I want three (3) arbitrators I want one (1) arbitrator

Disputes for amounts under \$10,000.00 will be heard by one arbitrator who is an attorney.

13. Fee arbitrations conducted by the Solano County Bar Association are in accordance with Business and Professions Code §§ 6200-6206 with the State Bar standards. The fee arbitration program is a statutory fee arbitration program and not a mediation procedure. The parties are advised that should they choose to mediate their dispute, such mediation would be outside the statutory arbitration program and they may thereby waive their right to statutory fee arbitration.

14. I, _____, declare under penalty of perjury that I have sent a copy of the Request for Arbitration by first class mail or arranged to have a process server deliver it to:

Client's Name: _____

Address:

Date of mailing or service:

Attorney's Signature

Date

If you have any questions regarding this form, please call the Fee Arbitration Administrator at (707) 422-5087.